

# Cockermouth Town Council

Dear Councillor,

You are summoned to a meeting of the Staffing Committee of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Monday 1<sup>st</sup> December 2025 at 11:00hrs.**

Please submit apologies in writing with reason to the Clerk.

*Jane Ollerenshaw*

Jane Ollerenshaw  
Town Clerk  
26<sup>th</sup> November 2025

Members of the public are welcome to attend. Please note that the meeting may be audio or video recorded. Please could members of the public who intend to record the meeting inform the Clerk so that other members of the public are not recorded without their permission.

## AGENDA

- 1. Apologies for absence**
- 2. To authorise the Chair to sign as a correct record, the minutes of the last Staffing Committee meeting held on 13<sup>th</sup> October 2025.**
- 3. Declarations of Interest** – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.
- 4. Exclusion of Press & Public** To resolve that under the Public Bodies Admissions to Meeting Act 1960, the public be removed due to the following items of business containing personal information relating to staff.
- 5. To receive a recommendation regarding staffing structure** and consider roles and recruitment proposals.
- 6. To consider the amended staffing budget request** to be submitted to full council at the December meeting.
- 7. To confirm the date of the next meeting as 12<sup>th</sup> January 2026.**



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Europe Prize

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Plaque of Honour, Flag of Honour  
European Diploma