

Minutes of a Staffing Committee meeting of Cockermouth Town Council held in the council chamber, Town Hall, Cockermouth on Monday 13th October 2025 at 11.00am.

Present:

Councillor Stephen Barnes

Councillor Marion Bowman

Councillor Isabel Burns

Councillor Gillian Telford

Councillor Richard Watson (Chair)

Mrs Jane Ollerenshaw – Clerk

11.03 Meeting opened.

124/25 Apologies None.

125/25 To approve the minutes of the Staffing Committee meeting of 14th July 2025. Resolved to approve the minutes.

126/25 Declarations of interest None.

127/25 Exclusion of Press & Public No public were present.

128/25 Clerk's Updates. The Clerk reported on her professional development work that had been submitted for review. Staff appraisals had been completed and job descriptions updated. A possible amendment to the arrangements for wedding coverage at weekends was discussed and it was agreed that the Clerk would seek the views of the staff.

129/25 Staff Pay. The contents of a confidential report were considered. The recommendations to be put to the council for pay increases and next review date were agreed.

130/25 Leave Entitlement. Resolved to recommend to the council to add two additional days of leave entitlement from 1st April 2026, to align with the Green Book terms.

131/25 Staffing Budget for 2026/2027. Resolved to recommend to the council for the November budget draft, a total of £153,172.88 for all staff including National Insurance and pension contributions.

132/25 Date of next meeting. Confirmed as Monday 12th January 2026.

12.02 Meeting closed.