

Cockermouth Town Council

Dear Councillor,

You are summoned to the Annual Meeting of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Wednesday 21st May 2025 at 7.00 pm.**

Please submit apologies in writing with reason to the Clerk.

Jane Ollerenshaw

Jane Ollerenshaw
Town Clerk
15th May 2025

Members of the public are welcome to attend. Please note that the meeting may be audio or video recorded. Please could members of the public who intend to record the meeting inform the Clerk so that other members of the public are not recorded without their permission.

Before the meeting commences, there will be a presentation of cheques by the Mayor to his nominated charities, and a presentation of awards.

AGENDA

1. **To elect the Town Mayor for 2025-2026** The successful candidate will sign the declaration of acceptance of office.
2. **To elect the Deputy Town Mayor for 2025-2026.** The successful candidate will sign the declaration of acceptance of office.
3. **Apologies for absence**
4. **To authorise the Mayor to sign as a correct record, the minutes of the Cockermouth Town Council Meeting of 16th April 2025.**
5. **Declarations of interests** – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.
6. **Reports from Cumberland Councillors**
7. **Public participation**
 - a) To answer any questions from members of the public in accordance with the summary of public rights.
 - b) To receive a petition from a member of the public in accordance with the summary of public rights.
 - c) To hear representations from members of the public in respect of the business on the agenda.



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Jane Ollerenshaw,
Town Clerk
clerk@cockermouth.org

Kirstie Goodger
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Amy Jeffrey
assistant@cockermouth.org



Joint Winners
Council of Europe Year 2000
Europe Prize

Previous Awards
Plaques of Honour, Flag of Honour
European Diploma

8. Planning To make recommendations on planning applications or applications for tree works.

- a) **WTPO/2025/0014** [Details](#)
- b) **FUL/2024/0192** [Details](#)
- c) **HOU/2025/0092** [Details](#)
- d) **HOU/2025/0020** [Details](#)
- e) **FUL/2023/0088** [Details](#)
- f) **ADV/2025/0009** [Details](#)

9. To note the schedule of delegated decisions. Planning consultation responses submitted between meetings.

10. To consider the following in accordance with Standing Order 5J

- v. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.
- vi. Review of the terms of reference for committees.
- vii. Appointment of members to existing committees.
- viii. Appointment of any new committees in accordance with standing order 4.
- ix. Review and adoption of appropriate standing orders and financial regulations.
- x. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.
- xi. Review of representation on or work with external bodies and arrangements for reporting back.
- xii. N/A – (Only applicable in election years)
- xiii. Review of inventory of land and other assets including buildings and office equipment.
- xiv. Confirmation of arrangements for insurance cover in respect of all insurable risks.
- xv. Review of the Council's and/or staff subscriptions to other bodies.
- xvi. Review of the Council's complaints procedure.
- xvii. Review of the Council's policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*).
- xviii. Review of the Council's policy for dealing with the press/media.
- xix. Review of the Council's employment policies and procedures.
- xx. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.
- xxi. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

11. To receive the Internal Auditor's report and agree any actions.

12. To agree the annual governance statement for 2024/25.

13. To approve the annual accounting statements for 2024/25.

14. To agree to the period to be set for public rights.
15. To confirm the appointment of the internal auditor for the 2025/26 financial year.
16. To approve a schedule of regular, contractual or recurring payments for the year.
17. Updates from Climate Emergency Group
 - a) Greyriggs play area – HB
 - b) Isel Road play area - JS
18. Updates from Community Led Plan Group – CBr
19. To adopt the recommended Memorial Bench and Tree Policy. - HB
20. To consider quotations for remedial work to the steps to the Town Hall.
21. To consider grant applications.
22. To confirm revised arrangements and budget for the fireworks event, due to the increased costs for road closure.
23. To agree the attached Schedule of Payments.
24. To note the schedule of pre-approved payments.
25. **Clerk's Report.** To receive the report and advise on any actions.
26. **Councillor Matters** suggestions for items for a future agenda or matters for information only.
27. To confirm the date of the next meeting of Cockermonth Town Council as 18th June 2025.