

Cockermouth Town Council

Dear Councillor,

You are summoned to a meeting of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Wednesday 19th March 2025 at 7.00 pm.**

Please submit apologies in writing with reason to the Clerk.

Jane Ollerenshaw

Jane Ollerenshaw
Town Clerk
14th March 2025

Members of the public are welcome to attend. Please note that the meeting may be audio or video recorded. Please could members of the public who intend to record the meeting inform the Clerk so that other members of the public are not recorded without their permission.

AGENDA

1. **Apologies for absence**
2. **To authorise the Mayor to sign as a correct record, the minutes of the Cockermouth Town Council Meeting of 19th February 2025.**
3. **To note receipt of the approved minutes of the Staffing Committee of 7th October 2024.**
4. **Declarations of Interests** – Members to give notice of any disclosable pecuniary interest, other registrable interest, or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.
5. **Mayor's Announcements** – The Mayor will announce the events he has attended since the last meeting.
6. **Reports from Cumberland Councillors**
7. **Public Participation** (maximum 5 minutes per person, 30 minutes total)
 - a) To answer any questions received from members of the public in accordance with the summary of public rights.
 - b) To receive any petition from a member of the public in accordance with the summary of public rights.
 - c) To hear representations from members of the public in respect of the business on the agenda.
8. **Planning.** To make recommendations on planning applications and appeals, and applications for tree works.
 - **WTPO/2025/0010** [Documents Link](#)
 - **HOU/2025/0024** [Documents Link](#)
 - **FUL/2024/0191** [Documents Link](#)
 - **FUL/2025/0036** [Documents Link](#)
 - **HOU/2025/0027** [Documents Link](#)

9. **To Note the Schedule of Delegated Decisions.**

10. **Climate Emergency Group.**



Town Hall, Market Street,

Cockermouth

Cumbria

CA13 9NP

Tel:
01900 821869

Website:
www.cockermouth.org

Facebook:
[@cockermouthtowncouncil](https://www.facebook.com/cockermouthtowncouncil)

Jane Ollerenshaw,
Town Clerk
clerk@cockermouth.org

Kirstie Goodger
admin@cockermouth.org

Amy Jeffrey
assistant@cockermouth.org



Joint Winners
Council of Europe Year 2000
Europe Prize

Previous Awards
Plaque of Honour, Flag of Honour
European Diploma

Cockermouth Town Council

11. **To receive an update on the Community Led Plan meeting.**
12. **To adopt the revised grants policy and application form.**
13. **To consider a recommendation from the staffing committee to adopt policies A to R, which are appendices to the employee handbook, together with the proposed amendments from Cllr Beanland.**
14. **Isel Road park area.** To consider suggestions for a management plan.
15. **To agree a proposed route and schedule for a bus service to submit to Cumberland Council.**
16. **Combined churches request for the cross to be placed in Memorial Gardens.**
17. **Invitation to the 70th Anniversary Europe Prize assembly.** To nominate up to two people to attend or to resolve to send apologies.
18. **To agree the updated risk assessment.**
19. **Payments for Approval.**
20. **To Note Pre-approved Payments Made**
21. **Clerk's Report.** To receive the report and advise on any actions.
22. **Councillor Matters.** For councillors to suggest items for inclusion on a future agenda, or to bring matters forward for information.
23. **To confirm the date of the next meeting of Cockermouth Town Council as 16th April 2025**
24. **Exclusion of Press & Public** To resolve that under the Public Bodies Admissions to Meeting Act 1960, the public be removed due to the following items of business containing personal information relating to staff and commercially sensitive information.
25. **To agree the groundworks and planters contracts for 2025/2026**
26. **Proposal from a trader regarding the Christmas Lights event.**
27. **To consider a complaint from an allotment holder.**
28. **To review the first draft of the heads of terms agreement.**
29. **To consider a recommendation from the staffing committee in relation to the Clerk's additional employment.**
30. **To consider a recommendation from the staffing committee in relation to the Clerk's salary.**
31. **To consider a recommendation from the staffing committee in relation to a letter of complaint received.**