

Minutes of a meeting of the Staffing Committee of Cockermouth Town Council in the council chamber, Town Hall, Cockermouth on Monday 15th April 2024, 11.00am.

Present:

Councillor Marion Bowman

Councillor Isabel Burns

Councillor Gillian Telford

Councillor Richard Watson (Chair)

Mrs Jane Ollerenshaw (Clerk)

Members of the Public – Nil

11:00 Meeting opened.

286 Apologies None received.

287 Minutes of the Staffing Committee meeting of 15th February 2024. Resolved to approve the minutes.

288 Declarations of interest None.

289 Lone Working and Building Occupancy Measures. Safety and control measures were discussed, and the Clerk was tasked to bring a proposal to a future full Council meeting.

290 Exclusion of Press and Public. Resolved That under the Public Bodies Admission to Meetings Act 1960, the press and public be removed due to the following items containing confidential information relating to staffing matters. No members of the public were present.

291 Staffing Updates. The Clerk confirmed that initial meetings had taken place with all staff, so an appraisal system was now in place. Staffing levels and training needs were discussed. The Clerk would continue to monitor levels and training needs and refer anything to the Staffing Committee as required.

Mrs Ollerenshaw left the meeting.

292 Clerk's Probationary Period. Resolved to recommend to the Council that Mrs Ollerenshaw's appointment is confirmed at the end of her probationary period.

293 Date of next meeting. Confirmed as Monday 15th July 2024 at 11am.

Meeting closed 11:49am