

# Cockermouth Town Council



Dear Councillor,

You are summoned to the Annual Meeting of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Wednesday 15<sup>th</sup> May 2024 at 7.00 pm.**

Please submit apologies in writing with reason to the Clerk.

*Jane Ollerenshaw*

Jane Ollerenshaw  
Town Clerk  
10<sup>th</sup> May 2024

Members of the public are welcome to attend. Please note that the meeting may be audio or video recorded. Please could members of the public who intend to record the meeting inform the Clerk so that other members of the public are not recorded without their permission.

**Before the meeting commences, there will be a presentation of The Alan Smith Unsung Hero Award to a member of the community.**

## AGENDA

1. **To Elect the Town Mayor for 2024-2025** The successful candidate will sign the declaration of acceptance of office. (10 minutes)
2. **To Elect the Deputy Town Mayor for 2024-2025.** The successful candidate will sign the declaration of acceptance of office. (5 minutes)
3. **Apologies for absence** (2 minutes)
4. **To authorise the Mayor to sign as a correct record, the minutes of the Cockermouth Town Council Meeting of 17<sup>th</sup> April 2024.** (3 minutes)
5. **Declarations of Interests** – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct. (2 minutes)
6. **Reports from Cumberland Councillors** (10 minutes)
7. **Public Participation** (10 minutes)
  - a) To answer any questions from members of the public in accordance with the summary of public rights.
  - b) To receive a petition from a member of the public in accordance with the summary of public rights.

Town Hall, Market Street

Cockermouth

Cumbria

CA13 9NP

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01900 821869

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[www.cockermouth.org](http://www.cockermouth.org)

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Jane Ollerenshaw,  
Town Clerk  
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Kirstie Goodger  
[admin@cockermouth.org](mailto:admin@cockermouth.org)

Amy Jeffrey  
[assistant@cockermouth.org](mailto:assistant@cockermouth.org)



*Joint Winners*  
Council of Europe Year 2000  
Europe Prize

*Previous Awards*  
Plaque of Honour, Flag of Honour  
European Diploma

8. **Planning** To make recommendations on planning applications or applications for tree works. (15 minutes)

- a) WTPO/2024/0017
- b) HOU/2024/0066
- c) ADV/2024/0008
- d) FUL/2024/0084
- e) LBC/2024/0015
- f) ADV/2024/0009
- g) DEMC/2024/0002
- h) HOU/2024/0080

9. **To Note the Schedule of Delegated Decisions.** Planning consultation responses submitted between meetings. (2 minutes)

10. **To Consider the Following in Accordance with Standing Order 5J**

- v. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.
- vi. Review of the terms of reference for committees.
- vii. Appointment of members to existing committees.
- viii. Appointment of any new committees in accordance with standing order 4.
- ix. Review and adoption of appropriate standing orders and financial regulations.
- x. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.
- xi. Review of representation on or work with external bodies and arrangements for reporting back.
- xii. N/A – (Only applicable in election years)
- xiii. Review of inventory of land and other assets including buildings and office equipment.
- xiv. Confirmation of arrangements for insurance cover in respect of all insurable risks.
- xv. Review of the Council's and/or staff subscriptions to other bodies.
- xvi. Review of the Council's complaints procedure.
- xvii. Review of the Council's policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*).
- xviii. Review of the Council's policy for dealing with the press/media.
- xix. Review of the Council's employment policies and procedures.
- xx. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.
- xxi. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

(20 minutes)

11. **To Consider a Recommendation for Lone Working and Building Occupancy Safety Management.** (10 minutes)

12. To Decide How to Provide Input to the Lakes to Sea Panel.  
(10 minutes)
13. To Approve a Schedule of Regular, Contractual or Recurring  
Payments for the Year (3 minutes)
14. To Consider Complaints Received Regarding an Unauthorised  
Installation within the Cockermouth Conservation Area  
(10 minutes)
15. To agree the attached Schedule of Payments. (3 minutes)
16. Clerk's Report. To receive the report and advise on any actions.  
(5 minutes)
17. To confirm the date of the next meeting of Cockermouth Town  
Council as 19<sup>th</sup> June 2024.