

Cockermouth Town Council

Dear Councillor,

You are summoned to a meeting of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Wednesday 16th September 2026 at 7.00pm.**

Please submit apologies in writing with reason to the Clerk.

Jane Ollerenshaw

Jane Ollerenshaw
Town Clerk
11th September 2026

Members of the public are welcome to attend. Please note that the meeting may be audio or video recorded. Please could members of the public who intend to record the meeting inform the Clerk so that other members of the public are not recorded without their permission.

AGENDA

1. **Apologies for absence**
2. **To authorise the Mayor to sign as a correct record, the minutes of the Cockermouth Town Council meeting of 19th August 2026.**
3. **To note receipt of the approved minutes of the Twinning Committee meeting of 22nd July 2026.**
4. **Declarations of Interests** – Members to give notice of any disclosable pecuniary interest, other registrable interest, or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.
5. **Exclusion of Press & Public** To consider which items of business will require the exclusion of the press and public under the Public Bodies Admissions to Meeting Act 1960.
6. **Mayor's Announcements** – The Mayor will announce the events she has attended since the last meeting.
7. **Reports from Cumberland Councillors.**
8. **Guest speakers.**
9. **Public Participation** (maximum 5 minutes per person, 30 minutes total)
 - a) To answer any questions received from members of the public in accordance with the summary of public rights.
 - b) To receive any petition from a member of the public in accordance with the summary of public rights.
 - c) To hear representations from members of the public in respect of the business on the agenda.
10. **Planning.** To make recommendations on planning applications and appeals, licensing applications and applications for tree works.
 - **HOU/2026/0078** [FILES](#)
 - **HOU/2026/0125** [FILES](#)
 - **ADV/2026/0008** [FILES](#)



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Joint Winners
Council of Europe Year 2000
Europe Prize

Previous Awards
Plaque of Honour, Flag of Honour
European Diploma

Cockermouth Town Council

- LBC/2026/0036 [FILES](#)
- FUL/2026/0106 [FILES](#)
- ADV/2026/0010 [FILES](#)
- FUL/2026/0118 [FILES](#)
- Premises Licence - Kukra
- Premises Licence – Mitchells Auction Co. Ltd

11. To note planning matters dealt with under delegated authority.

12. Clerk's Report. To receive the report and advise on any actions where the Clerk requests direction.

13. Reports and requests from Working Groups:

Climate Emergency Group. (SB)

i) To receive an update from the group.

Community Led Plan. (CB)

ii) To receive an update from the group.

14. External Auditor Report & Certificate. To accept the report and certificate.

15. External Auditor Recommendations. To agree any recommended actions.

16. To receive and accept the Internal Auditor letter of engagement. To consider and accept the terms and scope as specified in the letter.

17. Digital TROs. To agree any response to the change to digital TROs.

18. Polling Place Review. To consider the proposed changes and agree any comments.

19. National Pay Scale Increase. To approve the new nationally agreed pay scales and agree that they are backdated to 1st April 2026.

20. Contractual Scale Point Increase. To consider and approve the contractual increase of one spinal column point for the Town Clerk, effective 1st September 2026, following the successful completion of relevant professional training.

21. CALC AGM. To agree who shall attend as the Council's official representative.

22. Proper Practices Consultation. To authorise the Clerk as RFO to respond to the consultation.

23. Payments for Approval.

24. To Note Pre-approved Payments Made.

25. Councillor Matters. For Councillors to suggest items for inclusion on a future agenda, or to bring matters forward for information.

26. To confirm the date of the next meeting of Cockermouth Town Council as Wednesday 21st October 2026.