

Cockermouth Town Council

Dear Councillor,

You are summoned to the annual meeting of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Wednesday 20th May 2026 at 7.00pm.**

Please submit apologies in writing with reason to the Clerk.

Jane Ollerenshaw

Jane Ollerenshaw
Town Clerk
15th May 2026

Members of the public are welcome to attend. Please note that the meeting may be audio or video recorded. Please could members of the public who intend to record the meeting inform the Clerk so that other members of the public are not recorded without their permission.

Before the meeting commences, there will be a presentation of cheques by the Mayor to his nominated charities, and a presentation of awards.

AGENDA

- 1. To elect the Town Mayor for 2026-2027.** The successful candidate will sign the Declaration of Acceptance of Office.
- 2. To elect the Deputy Town Mayor for 2026-2027.** The successful candidate will sign the Declaration of Acceptance of Office.
- 3. Apologies for absence.**
- 4. To authorise the Mayor to sign as a correct record, the minutes of the Cockermouth Town Council meeting of 15th April 2026.**
- 5. To authorise the Mayor to sign as a correct record, the minutes of the Special Planning Meeting of 28th April 2026.**
- 6. Declarations of Interests** – Members to give notice of any disclosable pecuniary interest, other registrable interest, or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.
- 7. Exclusion of Press & Public** To consider which items of business will require the exclusion of the press and public under the Public Bodies Admissions to Meeting Act 1960.
- 8. Reports from Cumberland Councillors.**
- 9. Guest speakers.**
- 10. Public Participation** (maximum 5 minutes per person, 30 minutes total)
 - To answer any questions received from members of the public in accordance with the summary of public rights.
 - To receive any petition from a member of the public in accordance with the summary of public rights.
 - To hear representations from members of the public in respect of the business on the agenda.



Town Hall, Market Street,

Cockermouth

Cumbria

CA13 9NP

Tel:
01900 821869

Website:
www.cockermouth.org

Facebook:
[@cockermouthtowncouncil](https://www.facebook.com/cockermouthtowncouncil)

Jane Ollerenshaw
Town Clerk
clerk@cockermouth.org

Amy Jeffrey
Assistant Town Clerk
assistant@cockermouth.org

Jo-Anne Wood
Events & Facilities Support
admin@cockermouth.org



Joint Winners
Council of Europe Year 2000
Europe Prize

Previous Awards
Plaque of Honour, Flag of Honour
European Diploma

Cockermouth Town Council

11. Planning. To make recommendations on planning applications and appeals, and applications for tree works.

- **CAT/2026/0008** [FILES](#)
- **ADV/2026/0001** [FILES](#)

12. To note planning matters dealt with under delegated authority.

13. To consider the following in accordance with Standing Order 5J

- v. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.
- vi. Review of the terms of reference for committees.
- vii. Appointment of members to existing committees.
- viii. Appointment of any new committees in accordance with standing order 4.
- ix. Review and adoption of appropriate standing orders and financial regulations.
- x. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.
- xi. Review of representation on or work with external bodies and arrangements for reporting back.
- xii. N/A – (Only applicable in election years)
- xiii. Review of inventory of land and other assets including buildings and office equipment.
- xiv. Confirmation of arrangements for insurance cover in respect of all insurable risks.
- xv. Review of the Council's and/or staff subscriptions to other bodies.
- xvi. Review of the Council's complaints procedure.
- xvii. Review of the Council's policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*).
- xviii. Review of the Council's policy for dealing with the press/media.
- xix. Review of the Council's employment policies and procedures.
- xx. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.
- xxi. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

14. To adopt a Staffing Policy (HB) draft attached.

15. To seek quotations for footpath improvements in Harris Park Extension (HB).

16. To receive the Internal Auditor's Report and agree any actions.

17. To agree the Annual Governance Statement for 2025/26.

18. To approve the Annual Accounting Statements for 2025/26.

19. To agree to the period to be set for Public Rights.

20. To confirm the appointment of the Internal Auditor for the 2026/27 financial year.

21. To approve a schedule of regular, contractual or recurring payments for the year.

Cockermouth Town Council

22. Clerk's Report. To receive the report and advise on any actions where the Clerk requests direction.

23. Reports and requests from Working Groups:

Climate Emergency Group. (SB) To receive an update from the group.

a) To agree to obtain quotes for the reinstatement of Station Street trees, and to request that Cumberland Council agree to defray the costs.

Community Led Plan. (ChrisB) To receive an update from the group.

24. To consider attendance at the General Assembly of the Towns Awarded the Europe Prize 2026.

i) To nominate a Council representative to attend the General Assembly in Gaziantep, Turkey, 10th – 12th June 2026.

ii) To approve expenditure of up to £700 for travel and associated expenses.

25. Payments for Approval.

26. To Note Pre-approved Payments Made.

27. Councillor Matters. For Councillors to suggest items for inclusion on a future agenda, or to bring matters forward for information.

28. To confirm the date of the next meeting of Cockermouth Town Council as 17th June 2026.